

Venue Checklist

Below is a checklist to help you select the perfect venue for your event.

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|  | MAVFC Reception Hall | Venue 2 | Venue 3 |
| Venue Capacity | 266 |  |  |
| Dance Floor | Yes |  |  |
| Outdoor ceremony area | Yes |  |  |
| Tables & Chairs included | Yes |  |  |
| # of hours included in the rental | 18 hours |  |  |
| Security Deposit | Yes - $300 |  |  |
| A/C & Heat all year | Yes |  |  |
| On-site parking | Yes |  |  |
| How many toilets | 4 in each bathroom |  |  |
| Are You Required to Use Specific Vendors? | No |  |  |
| Can I bring my own food? | Yes |  |  |
| Can I bring alcohol? | Yes |  |  |
| Do I need an alcohol license? | No |  |  |
| Rate | $775 Fri, Sat or Sun  $400 Mon - Thurs |  |  |
| Are any other events booked on the same day as our event? | No |  |  |
| Does the venue have liability insurance? | Yes |  |  |
| Handicap accessible? | Yes from 2 entrances |  |  |